

Emergency / Snow Closure Policy

Statement of intent

It is the intention of Tisbury Pre-school Committee and Staff that the Pre-school remains open at all times when it is due to be open, however, it is recognised that on occasions for the health and safety / welfare of staff and children / compliance with legal requirements that closure would be necessary.

Aim

We aim to inform all staff and parents of the need for closure by giving notice prior to them leaving their homes in order to attend.

Methods

The decision to close will be based on the circumstances of the event causing the closure, for example:-

SNOW CLOSURE

- The ability of staff to journey to Pre-school.
- The ability of the Manager to secure Disclosure and Barring Service cleared relief workers or volunteers.
- The actions taken by the local primary school – the safety of the pavements and road is assessed by them and informs their decision to close.
- Inaccessibility due to Nadder Centre closure.

INSUFFICIENT STAFF COVER DUE TO ILLNESS/COVID19

- The inability to secure DBS cleared relief staff or volunteers.

FAILURE OF SERVICES

- The time of year.
- The ambient temperature.
- The impact on the provision of services.
- Inaccessibility due to Nadder Centre closure.

The Manager / Deputy will contact in the first instance by telephone those parents of children due to attend Pre-school on the day. This necessitates that the Manager retains names and telephone numbers for the parents of all the children at their own home.

As far as possible, the Manager / Deputy will arrange for a notice to be placed on the door of the pre-school setting advising of the closure and the reason for this along with the duration of the closure, if this is known. A notice will also be placed on the Pre-school Facebook page with regular updates.

This policy was adopted at a meeting of the Tisbury Pre-school Committee on

.....

Signed..... Position

Date.....

This policy is due for review on: February 2023